



Gloucester
Emergency
Food
Cupboard

Centre de
secours
alimentaire de
Gloucester

GLOUCESTER EMERGENCY FOOD CUPBOARD: Minutes of Board Meeting January 20th 2016

CHAIR: Don Collar

PRESENT: Genevieve Gazaille, Tracy Martineau, Georgina House, Jim Bogues, Claudette Friesen, Mark Cimon, Ann Frederking, Vern Greenshields

REGRETS: Andrea Balfour, Linda Lalonde, Grace Skowronski, Colin Webster, Tim Comerford

STAFF: Gwen Bouchard

Guest: Sui-Ling Leung

The November 2015 minutes were approved on a motion proposed by Ann, seconded by Jim; with the following correction: remove “Mark Simon” from regrets.

1. Business Arising
 - Freezer Update (Vern): Discussed options as presented in email. In light of a freezer failing (that wasn't slotted to be replaced at this time), suggestion was to purchase one upright and one chest freezer.

Motion proposed by Ann, seconded by Claudette:

“The Board proposes to purchase the Amana upright and Frigidaire chest freezer to total approximately \$2,000 plus HST.”

The motion was carried.

- Bill 168 policy update (Jim): Package of preliminary components and requirements to implement a violence and harassment policy program was received. Still must determine level of detail required in GEFC policy and implications (Tracy to work with Grace and Tim). Jim will get February / March training dates for staff.
2. Treasurer's Report, Jim Bogues
 - Reviewed Profit and Loss 2015 statement. Revenue: explained HST adjustments; Interest Earned will need adjustment but will not have number until end of month; Direct Appeal decrease may be in part due to notation / categorization when deposit was made as well as drop in donors. Overall revenue has changed only slightly so no great concern at this time, but will review following year. Expenses: spent approximately \$10k more in 2015.

3. EC Report, Gwen Bouchard
 - Fundraising and donations: will monitor if there is a need to increase due to more Syrian families in GEFC area.
 - Miscellaneous: proposed additional fridge purchase / donation requiring new bread table to give much needed fridge space; also exploring grant possibility.
4. New Business
 - AGM speaker: someone to address Syrian situation and how it affects the community. (Backup: Operation Come Home)

The meeting was adjourned at 8:15 pm on a motion proposed by Genevieve and seconded by Jim. The next meeting is set for Wednesday, February 17th, 2016.

Regrets:

ANN FEBRUARY

VERN FEBURARY, MARCH