



GLOUCESTER EMERGENCY FOOD CUPBOARD: Minutes of Board Meeting June 10th 2015

CHAIR: Don Collar

PRESENT: Jim Bogues, Tim Comerford, Genevieve Gazaille, Valerie Hall, Tracy Martineau, Andrea Balfour, Georgina House, Ann Frederking, Marjorie Gardner, Grace Skowronski, Vern Greenshields, Claudette Friesen, Mark Cimon

REGRETS: Colin Webster

STAFF: Gwen Bouchard

Guest: Sui-Ling Leung

Don opened the meeting by welcoming Georgina House.

Motion proposed by Marjorie, seconded by Jim:

“The Board nominates Claudette Friesen for a 2 year term and Mark Cimon for a 1 year term.”

Motion carried.

The March 2015 minutes were approved on a motion proposed by Genevieve, seconded by Jim.

1. Business Arising
 - Tablets were purchased for interviewers for Link2Feed system. Training will be set up shortly.
2. Link2Feed Update
 - Updating / entering existing clients into system (summer student focus).
3. EC Report
 - Overall visits are decreasing especially when considering the 3-year trend.
 - Fall Drop Campaign will still occur but difficult to measure number of new donors so will consider other options. Direct Appeal remains effective (database of current donors) and will continue.

- Follow up on Genevieve's 'produce letter': suggestion was to ask for items we don't have abundance of such as gluten-free flour. Genevieve will distribute letter; her suggestion is to target select producers. She will work with Gwen.
- Good Food Market: agreed to try hosting with Epiphany Anglican Church in July.
- Gwen gave notice of her vacation.

4. Treasurer's Report

- Reviewed Profit & Loss 2015 as compared to 2015 January-May.
- As most of income is in fall, there are no concerns income is less in 2015 at this time.

5. Personnel Report

Motion proposed by Tracy, seconded by Marjorie:

“The Board authorizes the Personnel Committee to spend up to \$1000.00 in handling a personnel matter, upon consultation and approval of the Board Chair.”

Motion carried.

The meeting was adjourned at 8:20 pm on a motion proposed by Marjorie and seconded by Jim. The next meeting is set for Wednesday, September 16, 2015.