



GLOUCESTER EMERGENCY FOOD CUPBOARD:
Minutes of Board Meeting, November 20th 2014

CHAIR: Don Collar

PRESENT: Jim Bagues, Valerie Hall, Tracy Martineau, Grace Skowronski, Colin Webster, Genvieve Gazaille, Tim Comerford, Andrea Balfour, Linda Lalonde

REGRETS: Marjorie Gardner, Ann Frederking, Vern Greenshields

STAFF: Gwen Bouchard

The October 2014 minutes were approved on a motion proposed by Jim Bagues, seconded by Colin Webster.

1. Business Arising

- Budget (Jim Bagues, presenting): Compared 2014 / 2015.
- Expenses: Salary will be increasing incrementally. As of this date, spent less on food than in previous 2 years. Contingency amounts put into audit & contracts and appliance / building repair. Because in 2014 we did not need the 110,000 budgeted, the 2015 budget reflects this.
- Income: Expectation is will receive less in fundraising than budgeted for 2014 (as of collected to date) so 2015 budget reflects this.

Motion to accept budget as presented proposed by Jim Bagues, seconded by Tim Comerford. Motion passed.

2. Treasurer's Report, Profit & Loss Previous Year Comparison, Jim Bagues
- Income: Other income is not new money but a transfer of existing money making income almost identical.
 - Expenses: Contract services include audit which accounts for difference in years.
 - All indications are we will end year in surplus.
3. EC Report, Gwen Bouchard
- Gwen will look into internet options.
 - Gwen confirms did receive a large amount of food donations this year which contributed to spending less than budgeted on food in 2014.
 - Office-related: Program Assistant for summer 2015 deadline is January so application needs to begin before next board meeting.

Motion proposed by Valerie Hall, seconded by Jim Bagues:

Proceed with same salary for Program Assistant for summer 2015 as summer 2014 (\$14.50/hr for 35 hrs/week for 14 weeks) with grant paying for \$10.25/hr for 25 hrs/week for 12 weeks plus deductions.

Motion passed.

Next Board meeting: There will be no December meeting. Next meeting is Thursday, January 15th. The following meeting is Wednesday, February 18th.

Meeting was adjourned at 7:51 pm on a motion proposed by Jim Bagues, seconded by Tim Comerford.